



BC Tracking Association
Comox Valley SAR
Present the
Tracking Instructor
Course



Train the Trainer Level 1 - Track Aware

Saturday 19 – Sunday 20 November 2022

Location: Course will be based at: Comox Valley SAR Hall 3001 Moray Ave, Courtenay.

READ THIS CAREFULLY: Applicants must be certified BCTA Track Aware, Tracker or Advanced Tracker. Applicants will be pre-screened for this course based on their qualifications and SAR tracking and training experience as contained in their application form. New instructors will be given priority. All applicants must be current BCTA members in good standing and EMBC GSAR Volunteers. **Applications are due by 31 October 2022.** Those selected/confirmed for the course will be notified by 4 November. Those not selected will also be notified. There will be a wait list in the event of cancellations.

This is an instructor evaluation course. You will be expected to demonstrate good classroom and field instruction, in accordance with BCTA and EMBC policies, standards and procedures. Those selected to attend will receive instructional materials via email to pre-read before the course.

Course Schedule: See Attachment. Saturday 10:00 to 22:00, Sunday 08:00 to 13:00, (including breaks).

Course Fees: Tuition fees are waived.

Meals during the course will be provided by BCTA: Lunch & Dinner Sat, Breakfast & Lunch Sunday.

Accommodation & Travel: Your GSAR Group has received training funding from BC SARA which should have included budgeting for Tracker Training. Please request travel, accommodation and enroute meal expenses from your GSAR Group.

Bring GSAR daypacks and be ready to conduct outdoor training in any weather conditions.

Bring all your tracking gear, notepad and pencil.

Bring your laptop or tablet loaded with the pre-course reading materials.

Questions? Need more Info?

wink49@shaw.ca

Fill in the attached Training Application Form and e-mail to: darlene.berry@bctracking.org

And your BCTA membership form and annual fee, if not done already.

Or snail mail to arrive No Later Than 31 October to:

BC Tracking Association – Secretary - Treasurer
5000 Willis Way
Courtenay, BC V9J 1L7

Please print clearly!

Course Name: 2022 Tracking Instructor Course – Train the Trainer (TTT) Level 1 Track Aware

Course Date and Location: 19-20 Nov 2022 Comox Valley GSAR 3001 Moray Ave, Courtenay, BC

Section A: Applicant Information: Must be a BCTA Member, TK or AT, current EMBC Volunteer GSAR Group Member.

Your SAR Group (Please, no abbreviations):	Training officer or President name & contact info (for reference):
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First Name:	Last Name:
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Current BCTA Member. Expiry Year _____ :

My membership, address and training data at: <https://db.bctracking.org/login.aspx> is correct.

Phone: Home	Cell
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Email:

Section B: New Instructors Training & Tracker Background. Not required for refresher instructors.

State any education, training, or experience in instruction (i.e.: teacher, JIBC GSAR Instructor, occupational trainer, etc....)	Other GSAR Specialty Certification & dates (year): <input type="checkbox"/> Basic GSAR <input type="checkbox"/> SARM <input type="checkbox"/> GSTL Other:
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Number of years of instructional experience:

Experience in SAR: Years _____

<input type="checkbox"/> Track Aware (TA) certified	Date and Location:
<input type="checkbox"/> Tracker (TK) certified	Date and Location:
<input type="checkbox"/> Advanced Tracker (AT) certified	Date and Location:
<input type="checkbox"/> Sign Cutter certified	Date and Location:

Section C: Travel, Meals & Accommodations

Your GSAR Group has received training funding from BC SARA, including Tracker Training, so please request travel, accommodation and enroute meal expenses from your GSAR Group. There is no tuition fee for this course. Meals will be provided during the course. See course schedule. Please advise any dietary allergies or concerns:

Section D: Send To:

Please print and complete this application form

You can scan and e-mail your completed application to: darlene.berry@bctracking.org

or snail mail to:

BC Tracking Association – Secretary/Treasurer
5000 Willis Way
Courtenay, BC V9J 1L7
to arrive no later than 31 Oct 2022

2022 BCTA GSAR Tracking Instructor Course
Train the Trainer Level 1 Track Aware - Course Outline

Facilitators

Instructors 1. Win, 2. Darlene, 3. Peter

Schedule:

Breakfast enroute- on your own. Juice, coffee, tea, water, snacks at SAR hall.

Saturday – SAR Hall will be opened at 09:30

10:00-10:30 Registration, Welcome PPT & Intros – Instr 2

Course Admin Registration/BCTA Membership

PSL Volunteer Code of Code of Conduct

Letter of Support – Signed

Facilities: SAR Hall, field training location

Washrooms, medical, emergency

Meals & Accommodations

Intros – ALL

10:30-10:45 TTT Overview, assessment, website, training aids, booklets, etc... – Instr 1.

10:45- 11:30 How to Host a Course /Admin Paperwork / Reimbursements – Instr 3.

11:30-12:00 BCTA Membership site, membership, courses, files. Instr 2.

Lunch- Catered

13:00-13:30 How to Instruct a Course; Review Vols 1 & 2 – Instr 1.

13:30-15:00 Classroom Presentations Review – Instr 2.

PPTs: Course Intro, TA PPT, Mix & Match, Hazards, Night Tracking, Note taking.

Videos: BCTA, Drawing a track, Aging.

15:00-16:00 Classroom Demos Review – Instr 2 & 3.

Tracking Tools, Card, Stick, Boxes, Flashlights, Teamwork.

16:00-17:00 How to Evaluate (Instr Manual Vol 2) – Instr 1.

Dinner - Catered

18:00-19:00 iPad Assessment App – Instr 2

19:00-20:00 TA Field selection – Instr 1.

Classroom map study and Google Earth to find best /good enough field training sites.

Travel time, size, terrain, variety, night tracking, considerations.

20:00-22:00 Brief Student presentation assignments / Prep time – Instr 2.

Your own Accommodations – Good Night!

Day 2 – Sun AM

07:00-08:00 ***Breakfast – Plates Eatery***

08:00-09:00 15 min. Classroom presentations by new instructors – Instr 1 + 2, 3.

09:00-11:00 Field Training - confirm suitability and lay sign. Instr 2, 3.

11:00-11:15 Safety, Training Task #, Liability, Work Safe BC – Instr 1.

11:15-11:30 Novice/TA Training Review & Discussion – Instr 2.

11:30-13:00 Closing Comments – around the room, Instr 1 +2, 3.

Critiques, Photos, Certificates, Badges.

Bag Lunch

Good-bye!